Backing up & Restoring your iCal Calendars
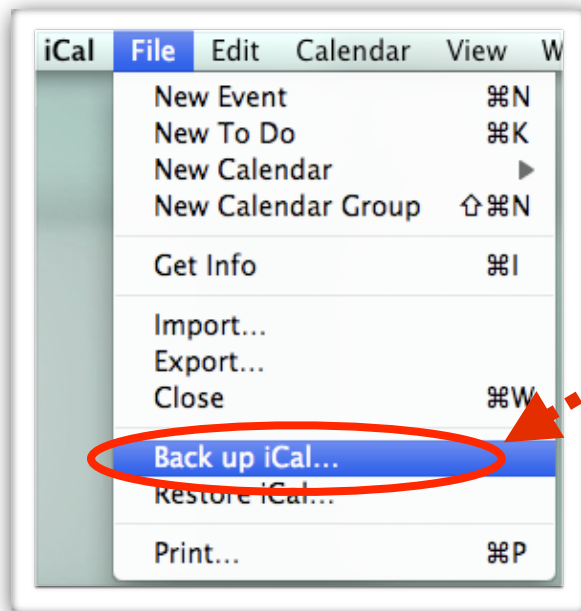
Please use the following instructions for backing up your iCal calendars.

1. Open up iCal and click "File" from the top menu. Click "Back up iCal..." from this menu.

2. Be sure to save the file (it will be a .icbu file) to your Documents folder so that it will be backed up when you run the "Sync Home Now" process. Be sure to Sync!!

3. When your computer is returned to you after the reimaging process, open up iCal, click "File" from the top menu, and click "Restore iCal...". Browse out to your Documents folder where you stored the backup file and select it. This will bring all your iCal data and calendars back into the application.