

Backing up your iTunes Library:

Do not backup iTunes to the server. If you have an account at the iTunes store, go to **Advanced > Deauthorize Audible Account**.

1. Open iTunes, clean up your library and albums to backup only those you want. Click on your iTunes library, at the bottom is a listing of the amount you need to back up (it will give items, hours, and MB or GB). Make sure you have sufficient space on your flash drive or hard drive.
2. Choose **File > Library > Back Up to Disc** and then select your options.
3. Plug in external drive
4. Click **Back Up** Don't eject the drive while a backup is in progress.

Restoring your iTunes library:

Open iTunes. If you have an account at the iTunes store, go to **Advanced > Authorize Audible Account**.

1. Plug in flash drive
2. **File > Library > Back up to Disc**
3. Click **Restore** - (Files you create using the iTunes backup feature can be used only to restore; they can't be played.)

To restore your iTunes Library - (Do this ONLY after you have copied over your files to the Music folder on your new computer or loaner computer. If you are asked whether or not you want the files to replace the existing ones, **choose replace.)**

Open iTunes.

Important: Do not add any content into iTunes at this point (such as by purchasing something from the iTunes Store).

1 Choose **File > Library > Import Playlist**.

2 Navigate to the **"iTunes Library.xml"** file -- go to **Music folder** -- go to iTunes folder -- click on **iTunes Library.xml** Click **Choose**.

