

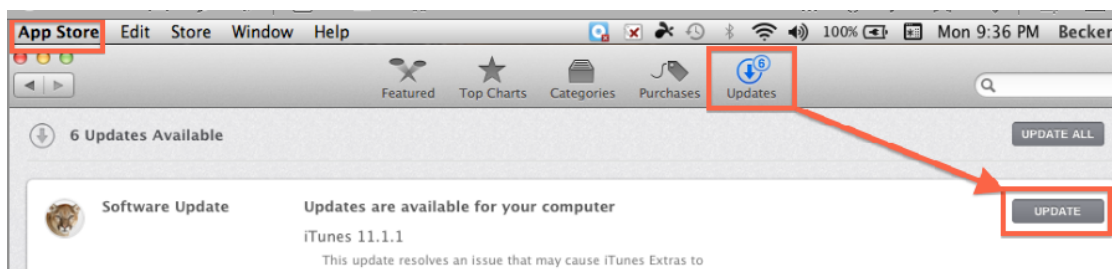
Finding Your OS X Version:

1. Click on your desktop to activate the Finder.
2. From the **Apple** menu , choose **About This Mac**. The About This Mac window will appear and will show you your OSX version number. If the Version reads 10.7.X you are currently running Lion. If the Version number reads 10.8.X then you are at Mountain Lion which is where we need all faculty to be.

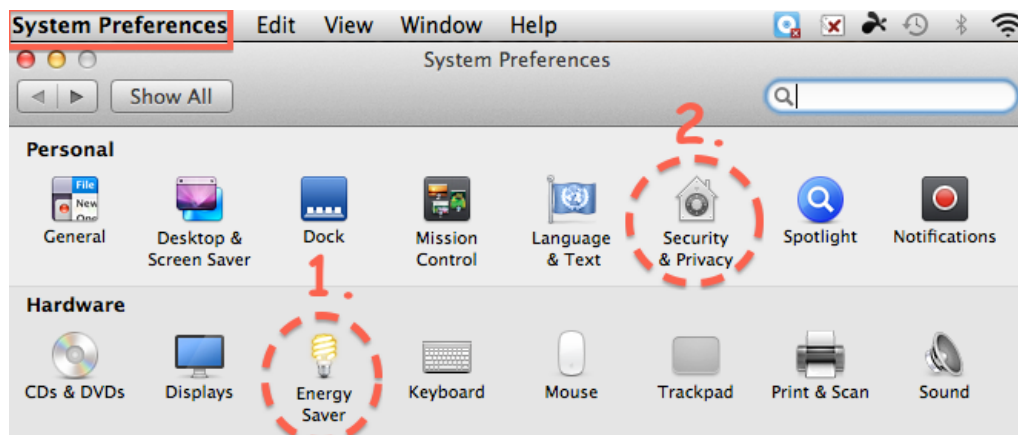


OS X build numbers
OS X Mountain Lion v10.8.4
OS X Mountain Lion v10.8.3
OS X Mountain Lion v10.8.2
OS X Mountain Lion v10.8.1
OS X Mountain Lion
OS X Lion v10.7.5
OS X Lion v10.7

3. If you are currently running version 10.7.X - Lion we need you to run the Mountain Lion upgrade. This upgrade needs to be done while you are on Lovett's campus. This update has been averaging most faculty around 90 minutes.
4. To run the upgrade, **launch Self-Service app**. I would quit out of all applications.
5. Click on the grey install button for Mountain Lion and be patient. (If you need to use any of the Microsoft Office apps you can probably get away with that. I would advise that you quit out of the app when you are done using it.)
6. When the upgrade finishes running it will restart your laptop. It will take you to version 10.8.2. The latest Mountain Lion version is 10.8.5.
7. You can run the remaining updates from home from the **App Store app** by clicking on the **Updates** tab pictured below.



8. You will need to launch **System Preferences** and make two changes. Click on **Energy Saver > Battery**. You will notice that the default is set very low. You will want to change this if you use your laptop connected to the Smartboard.



9. The other change that you'll need to change is click on the **Security & Privacy** icon. Make sure the **General** tab is selected. Click on the lock in the lower left corner, you will need to unlock it to make changes. Type in your username & password. When the lock opens click on the **Anywhere** button pictured below. This will enable you to download and install software on your laptop.

